



Nifco has been closely monitoring the COVID-19 situation from a global and domestic perspective. At this time all Nifco plants will continue production operations to support customer demand. Nifco will continue to review the COVID-19 situation and its impact daily. As a result, Nifco is implementing the following activities across all facilities to reduce the spread of COVID-19. These activities include prevention, visitor protocol, travel, social distancing and remote work.

Prevention:

Nifco is taking measures to implement various initiatives to prevent the spread of COVID-19, including:

- Increasing the frequency of cleaning high touched surfaces in the workplace.
- Implementing additional disinfection beyond routine cleaning.
- Issuing communication focused on personal hygiene.

Visitor Protocols:

Nifco is implementing the following new visitor protocols:

- All visitors and guest at Nifco facilities will be minimized. Those that do need to come on-site must participate in a simple verbal screening process. Purpose of screening is to assess the visitor's potential exposure to COVID-19 virus.
- As the situation develops, Nifco will consider implementing additional visitor protocols.

Travel Restrictions:

Nifco continues to follow US government guidelines for travel restrictions.

- Nifco is prohibiting all business-related international travel.
- Nifco is prohibiting all non-essential domestic travel.
- Company leaders are being asked to scrutinize all business travel.

Social Distancing:

Nifco is implementing activities and programs to reduce congestion and potential spread of COVID-19 including:

- Prohibiting meetings that include 50+ participants.
- Requiring associates to use alternate meeting methods where possible such as video conferencing.
- Implementing countermeasures to reduce associate congestion in common areas (break areas, cafeterias, etc.).

Remote Work Program:

Nifco will temporarily implement a new remote work program.

- Nifco leadership is evaluating all positions to determine which positions are eligible for the remote work program.

Nifco will continue to monitor the global COVID-19 situation and its impact on operations. Thank you for your continued partnership and support.